



Policies and Procedures

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Liberty League

I. League Name.

The name of the League as established by the founding members shall be the Liberty League.

II. Guiding Principles.

The member institutions of the Liberty League place highest priority on the overall quality of the educational experience and on the successful completion of its student-athletes' academic programs. As proposed in the NCAA Division III philosophy statement, the member institutions seek to establish and maintain an environment in which a student-athlete's athletics activities are conducted as an integral part of the educational experience. Member institutions also seek to establish and maintain an environment, which promotes and adheres to the principles of cultural diversity and gender equity among their athletes and athletics staff.

Working within the framework of the Division III athletic philosophy, member institutions should maximize the number and variety of athletic opportunities available to student-athletes consistent with their resources.

III. Governance.

The League has governing powers over all member institutions regarding intercollegiate athletics *in Liberty League sports*. Those powers should include, but not be restricted to the establishment of bylaws, regulations, rules and policies affecting the conduct of an intercollegiate athletic program *in Liberty League sports only*.

The authority to enact governance proceedings shall be vested by a majority vote of the League members at regular annual meetings or extraordinary sessions as called by the Executive Committee.

The member institutions' chief executive officers have the ultimate responsibility for the conduct of the conference and the actions of the athletic directors. (5/00)

IV. Qualifications and Conditions for Full Membership. (1/14)

An institution accepted for Full Membership in the Liberty League, must at all times meet the following conditions:

- A. Be a privately funded four-year college or university;
- B. Maintain the academic and admissions standards consistent with the existing membership;
- C. Maintain annual membership in the National Collegiate Athletic Association and adhere to Division III philosophies and rules (with the exception of multi-division members and programs that have been elevated to the Division I level).

V. Application for Full Membership. (5/15)

- A. **Written Application.** Institutions seeking Full Membership in the Liberty League shall make written application to the Commissioner via a signed letter from the President/Chancellor of the institution. The Commissioner will present the letter of application to the Presidents and Directors of Athletics of the League's Full Member institutions for consideration at an annual or special meeting. After initial review, if the League determines an interest in considering the institution for Full Membership, the Commissioner shall request the institution to file a formal application with the League. The application shall include the following information:

1. Institutional and Academic Profile:

- a) Historical background of the institution
- b) Institutional mission statement
- c) Academic profile
 - (1) Description of curriculum
 - (2) Academic calendar
 - (3) Majors and minors
 - (4) Degrees conferred
- d) Students and faculty
 - (1) Full-time male and female undergraduate enrollment
 - (2) Two-year history of grade point averages for undergraduate students by term
 - (3) Four-year and six-year graduation rates for general student body
 - (4) Student-to-faculty ratio
 - (5) NCAA Faculty Athletic Representative statement on application to the Liberty League
- e) Admissions and financial aid
 - (1) General admissions requirements
 - (2) Financial aid policies and programs
 - (3) Percentage of students who receive financial aid
 - (4) Cost of undergraduate education including tuition, room and board and fees
- f) Institutional financials
 - (1) Institutional operating expenses as per the NCAA Membership Financial Reporting System

(2) Institutional endowment

2. Athletics Profile:

- a) Athletics mission statement
- b) Sport sponsorship
 - (1) List of intercollegiate sports sponsored for men, women and coeducational
 - (2) Plans for additional sport offerings
 - (3) Two-year history of athletic schedules and results
- c) Athletic participation and student-athlete profile
 - (1) Two-year history of athletic participation for men’s, women’s and coeducational teams by sport (Note: report the number of participants as of the first scheduled contest)
 - (2) Eligibility requirements and guidelines
 - (3) Two-year history of average grade point average by term for student-athletes
 - (4) Four-year and six-year graduation rates of student-athletes
- d) Athletics Staff
 - (1) Athletics department organizational chart including reporting channel for the Director of Athletics
 - (2) Describe involvement of President/Chancellor, Vice President/Provost/Senior Report, Faculty Athletics Representative, senior woman administrator and Student-Athlete Advisory Committee
 - (3) List of all full-time and part-time athletics staff by area of responsibility (e.g., administrators, coaches, athletic communications staff, sports medicine staff)
- e) Athletics facilities
 - (1) Provide a description of athletic facilities for each sport including amenities for visiting teams
 - (2) Describe future facility plans
- f) Athletics financials
 - (1) Two-year history of total revenues by men’s, women’s and coeducational teams and revenues not allocated by gender/sport as reported in the EADA report
 - (2) Two-year history of total expenses by men’s, women’s and coeducational teams and expenses not allocated by gender/sport as reported in the EADA report

B. Site Visit. As part of the application and review process, representatives from the League will make a site visit to the prospective member institution. The President/Executive Committee shall appoint a committee consisting of at least one Athletics Director, one senior woman administrator, Commissioner, and other members as deemed appropriate. The visit shall include a tour of the applicant institution’s campus, including athletics facilities, meetings with institutional administrators, athletics administrators, coaches, SAAC/student-athletes and other individuals the applicant deems appropriate or requested by the League.

- C. **Formal Presentation.** Following the site visit, representatives of the applicant institution may be asked to make a presentation before the entire League membership. The presentation should include, but not be limited to the institutional, academic and athletics profiles as prepared in the written proposal.
- D. **Membership Approval.** Approval of a new Full Member will be determined by the unanimous vote of the Presidents or their designees, less one. Successful applicants must comply with the League bylaws and otherwise stated rules, regulations, principles and policies. At the start of membership, any successful applicant must be in immediate compliance with Liberty League and NCAA Division III rules; no phase-in period is permitted.
- E. **Period of Membership.** A condition of full membership and application for membership shall be a Five-Year Declaration of Membership/Letter of Commitment Form signed by the institution's President or designee which states that the institution makes an initial five-year commitment to membership in the League.
- F. **Membership Implementation.** Following the approval of full membership and during the transition time period the institution shall be entitled to a voice on all League matters and a vote on all matters that affect the new member. Full membership will become effective August 1 in the first year of competition and the institution will assume all responsibilities (e.g., hosting championships, meeting attendance, League scheduling) and is entitled to all voting privileges and benefits (e.g., awards) of a full member.

VI. Associate Membership. (1/14)

- A. The Presidents or their designees may grant-Associate Membership status to a college or university for the purpose of permitting such institution to participate in sport(s) conducted under the auspices of the League.
- B. Approval of a new Associate Member will be determined by a two-thirds vote of the total number of votes cast (excluding abstentions). (5/13)
- C. When a college or university accepts Associate Membership status offered by the League, it agrees to be subject to and abide by all League bylaws and otherwise stated rules, regulations, principles and policies.
- D. There shall be two classes of Associate Membership: Round-Robin Associate Membership, which includes round-robin participation in the sports of baseball, basketball, field hockey, football, lacrosse, soccer, softball, tennis and volleyball; and Single-Site Associate Membership, which includes participation in the single-site championship sports of cross country, golf, rowing, squash, swimming and diving, indoor track and field, and outdoor track and field. The annual membership dues for both classes of Associate Membership shall be determined by the Presidents or their designees and may be changed provided a year's notice.

- E. An Associate Member shall designate appropriate representatives, as required by the League Policies and Procedures, to attend and participate at relevant associate member and/or sport meetings; however, such representatives will serve in an ex-officio capacity without entitlement to vote, except with respect to those issues which affect the sport(s) for which the Associate Membership was granted. The determination as to which issues an Associate Member may vote shall be in the sole discretion of the President and is not open to appeal.
- F. Associate Membership status may be revoked on notice to the college or university at any time in the sole discretion of the Presidents or their designees. Revocation will be effective with 30 days notice. This decision is not open to appeal.
- G. An Associate Member shall only receive the benefits of League sponsors generated by the sport(s) in which it participates.
- H. Associate Membership shall be provided on a sport-by-sport basis.

VII. Sanctions/Termination of Membership. (1/14)

- A. In cases where alleged violations of League bylaws, regulations or rules have been charged against a member institution, the Executive Committee with the approval of the membership may impose sanctions up to and including termination of membership.
- B. Any sanctions against a member institution, including termination of membership, may not be imposed until that institution has had written notice of the violations. Any member institution charged with violations has a right to a hearing before the membership prior to the levying of sanctions.
- C. Upon a unanimous vote of the Presidents or their designees, not including the alleged offending member institution, membership in the League may be terminated for the following reasons:
 - 1. Resigning or attempting to resign from the League without having complied with the resignation policy.
 - 2. Failure to meet the standards and requirements of the League, both in spirit and in letter, as expressly and implicitly set forth in its Bylaws, Policies, Procedures and Sport Guidelines.
 - 3. If a Full or Associate member institution becomes ineligible for active membership in the NCAA by a written determination of the NCAA.

VIII. Resignation from Full Membership. (1/14)

- A. The chief executive officer of the withdrawing institution shall notify the President/Executive Committee in writing not later than June 1, one year prior to the

effective date of the resignation date, which shall be June 1 of the year in which the member wishes to withdraw from the League (e.g., an institution wishing to withdraw by June 1, 2025, must have provided notice by June 1, 2024).

- B.** If all membership obligations and commitments are met through the resignation date, the withdrawing member shall be required to pay one year's dues to the League not later than June 1 of the resignation year as liquidated damages. The withdrawing member shall forfeit any share of accrued assets of the League as well as any future League revenue distributions. An additional fee may be imposed for failure of the withdrawing member to provide at least one year notification of its resignation.
- C.** The institution will not be required to pay an exit fee if the institution is withdrawing because it decided to no longer be a member of the NCAA or it no longer sponsors an intercollegiate athletics program.

IX. Resignation from Associate Membership. (1/14)

- A.** The chief executive officer of the withdrawing institution shall notify the President/Executive Committee in writing not later than June 1, one year prior to the effective date of the resignation date, which shall be June 1 of the year in which the member wishes to withdraw from the League (e.g., an institution wishing to withdraw by June 1, 2025, must have provided notice by June 1, 2024).
- B.** If all membership obligations and conditions are met, the withdrawing associate member shall not be required to pay a withdrawal fee. The withdrawing member shall forfeit any share of accrued assets of the League in the sport in which associate membership was granted, as well as any future League revenue distributions. A fee and/or penalty may be imposed for failure of the withdrawing associate member to provide the required notification of their resignation.

VIII. League Operations and Policies.

All business of the League shall take place at an annual or special meeting of the membership. A quorum, consisting of actual membership less one, is needed to conduct official business or vote on rules, policies or procedures.

Duly appointed institutional representatives shall participate in annual meetings and vote on all League business. Each member institution shall have one vote to be cast by the appropriate institutional representative. In such cases where there are separate athletic programs for men and women or a specific co-relationship regarding intercollegiate athletic programs, the co-directors shall share the institution's vote.

All matters put to a vote shall be decided by a vote of the full membership less one, unless otherwise stipulated in the bylaws.

The President in coordination with member institutions and Liberty League committees shall conduct regular operation of the League with the Executive Committee.

- A. Officers and Executive Committee.** The Executive Committee shall consist of the Liberty League President, the immediate past president and the president-elect. Each of the three officers on the Executive Committee will serve two-year terms and the rotation will be alphabetical by member institution. The Commissioner shall serve as secretary and be responsible for meeting minutes and other duties normally associated with this position.

In the case in which the prescribed order of succession would place a person in the Presidency during their first year of service in the Liberty League, the succession schedule will be postponed for one year. This will allow the new director to have one year of experience in the Liberty League prior to becoming the League's President. In the event of such a postponement, all committee rotations will also be postponed until the Presidential succession schedule resumes.

The Executive Committee is responsible for the conduct of the day-to-day operations of the league consistent with existing League Policies and Procedures and Team Guidelines. This committee shall address all issues in detail and keep member institutions appropriately informed. In emergencies and out of necessity, the Executive Committee may be given discretionary powers to rule on an issue without the vote of all athletics directors. The Executive Committee will arbitrate disputes among member institutions involving Liberty League matters.

1. Code of Conduct. (9/13)

- a) Executive Committee members shall avoid conflicts of interest with their committee responsibilities.
- b) Executive Committee members shall not vote on any matters directly related to or affecting their institutions and student-athletes.
- c) Executive Committee members shall recuse themselves from any matters in which they have a conflict of interest.
- d) A recused Executive Committee member will be replaced by the Director of Athletics whose term most recently concluded as a member of the Executive Committee.

2. Voting. (9/13)

- a) A majority of members of the entire Executive Committee shall constitute a quorum for the transaction of business at any meeting.
- b) Voting must include all members of the Executive Committee or their replacement(s) as noted above.

- B. President/Host Institution.** The institution of the current President shall be the League's "host institution" and will be responsible for arranging all League meetings (agenda, site reservations, etc.) including the hosting of the annual spring meeting and related activities with support from membership dues.

- C. **Treasurer.** The position of treasurer shall be a three-year renewable term. The Treasurer shall be a non-voting member of the Executive Committee, attending meetings deemed appropriate by the Executive Committee.
- D. **Commissioner.** The position of commissioner shall be a renewable one-year appointment. The Commissioner’s position shall be non-voting, attending meetings deemed appropriate by the Executive Committee. The responsibilities of the Commissioner shall be to serve as primary contact to the NCAA, coordinate conference grant applications, manage all communications to the league institutions, attend national conference meetings, and other duties as assigned.
- E. **Sport Committees, Committee Chairs and Committee Liaisons.**
 - 1. **Sport Committee.** Each sport will have a Liberty League Sport Committee.
 - 2. **Committee Liaison.** Each Liberty League sport will have an administrator from a member institution who serves as the liaison with the respective sports committees. The sport liaisons will serve four (4) year renewable terms (see Table 2 for roster of current Sport/Committee Liaisons).
 - 3. **Committee Liaison Duties.** The Committee Liaison duties will include:
 - a) Making contact with the head coaches of their respective sport each September to introduce themselves, welcome any new head coaches, etc.
 - b) Convening meeting(s) or conference calls of the head coaches each year.
 - c) Email/mail the Liberty League Sport/Committee Report to all athletic directors and senior woman administrators at least one week prior to spring meeting. See Appendix A for Sport Report Template (9/05)
 - d) Presenting the Liberty League Sport Report of their respective sport(s) committees at the spring meeting.
 - e) Presenting pertinent items for discussion or review at the September and January meetings.
 - f) Following up with their respective head coaches after all Liberty League meetings on any matters pertinent to their sport(s).
 - g) Developing and maintaining a current set of Liberty League Team Guidelines for their respective sports and providing to the Commissioner any approved changes.
 - h) Assisting with pre-championship organization.

Additional Committee Liaisons shall be designated to correspond with other league constituencies, including (but not limited to) Directors of Athletic Communications, Senior Woman Administrators, Athletic Trainers, Compliance Coordinators, and Student-Athlete Advisory Committees. (9/10; 5/11)

F. League Meetings.

1. **Frequency.** The League shall conduct no fewer than three regular meetings during the year with the contest scheduling to occur at the spring meeting. Typically, those meetings shall be held in September, at the NCAA Convention in January, and in late spring. The spring meeting is designated as the official annual meeting. It is at this meeting that the directors will consider and vote on Liberty League proposals generated by the sport committees or from the directors themselves. The spring meeting will be at the host institution or at that institution's designated site.
2. **Attendance.** Each member athletic director should represent his or her institution at the meetings. Each institution is strongly encouraged to have its senior woman administrator attend any and all League meetings.
3. **NCAA Legislative Proposals.** NCAA legislative proposals should be introduced at the spring meeting or a special meeting as called by the Executive Committee. In order for the Liberty League to sponsor NCAA legislation, two-thirds of the full members must vote in support of the proposal. (5/14)

G. Conference Calls.

The League shall conduct no fewer than the recommended number of conference calls established by the President and/or Committee Chair:

1. Executive Committee: once per month, or as needed.
2. Entire membership: Called and scheduled by the President as needed.
3. Committees: Twice per year scheduled by the Chair. At least one conference call prior to every regularly scheduled meeting of the membership. Information presented by the committees at each regularly scheduled meeting will be distributed prior to each meeting.

H. Extraordinary Sessions.

Should an extraordinary session or special meeting be deemed necessary, it may be called by the League president at a date or site convenient for League representatives with a written agenda forwarded to all member institutions prior to the meeting.

I. League Communications.

All League communications shall be sent to each member institution's athletic director and senior woman administrator.

IX. League Finances.

A. Dues.

Annual dues shall be set at the fall meeting for the subsequent year, and shall be payable September 1.

B. Financial Procedures.

1. A Liberty League account shall be established at an independent financial institution.
2. The Liberty League account shall have income/expense statements generated monthly.
3. The Liberty League Treasurer shall be listed as the person responsible for the account. The League shall appoint a second party to authorize any disbursements due the Treasurer.
4. All receipts (dues, etc.) shall be received by the Treasurer and deposited in the Liberty League account.
5. Normal operating expenditures will be disbursed by the Treasurer. Any extraordinary expenses must be approved by the Executive Committee.

X. League Statistics, Records and Media Relations.

- A. The Commissioner shall coordinate the publicity and statistical reporting person for the League. (9/03)
- B. Eligibility for statistical ranking, all-star teams, etc. in each sport shall be based upon the teams competing for League championships in a given sport.
- C. Among the duties of the League Commissioner shall be the following:
 1. Pre-season polls and publicity for all League sports
 2. League standings, players of the week, statistics for all League sports
 3. Reporting NCAA statistics in those sports where conference reports are mandated by the NCAA
 4. All-league compilations for all League sports
 5. Coordinate special awards programs as determined by the membership
 6. Assist in the dissemination of championship event results to member institutions and media where practical
 7. Maintenance of the Liberty League Policies and Procedures and Team Guidelines
 8. Maintaining Liberty League Website
 9. Scheduling
 10. Other duties as assigned.
- D. In the case of single-site championship events, the host institution's athletic communications director is responsible for championship programs, publicity and results.
- E. In all league informational operations reporting times, deadlines and all-league procedures shall be determined by agreement among the League's athletic communications directors.

XI. League Competition.

- A. Varsity Status.** All Liberty League sponsored competition shall include only those teams designated with “varsity” status on member institution campuses. This provision does not preclude member schools from inviting “club” participation in non-league scheduling. (6/06)
- 1. Exception:** In Rowing, a men’s club team may be invited to the Liberty League Championships provided the institution’s women’s program is a league member in good standing with the head coach overseeing both programs. The club team must be administered by the institution’s respective athletic department and be governed by departmental eligibility, compliance and NCAA rules. The men’s club program agrees to the rules and policies of the Liberty League men’s rowing championship, but would be ineligible for medals or the Liberty League Men’s Rowing Championship. However, the club would have the full racing benefits of participation and would be honored appropriately at the awards ceremony. (5/14)
- B. Minimum League Participation.** A minimum of four participating teams shall be required in order to conduct Liberty League championship competition. (5/10)
- C. Round-Robin Competition.** The League shall conduct round-robin competition in the following sports with regular season champions to be determined by head-to-head record:
1. Men’s and women’s soccer
 2. Field hockey
 3. Football
 4. Men’s and women’s basketball
 5. Baseball
 6. Softball
 7. Men’s and women’s lacrosse
 8. Men’s and women’s tennis
 9. Women’s volleyball
- D. Guiding Principles for League Scheduling.** The following philosophy and guiding principles will serve to guide all decisions related to contest scheduling. While the Liberty League recognizes the varying interests of its members in non-league scheduling, league contests shall take priority over non-league contests in regular-season scheduling. Make-up games with Liberty League teams shall also take priority over non-league games. The principles are identified as the highest priorities based on the overall quality of the educational experience of the student-athletes:
1. Minimizing the educational impact on student-athletes;
 2. Commitment to student-athlete welfare;
 3. Commitment to gender and sport equity;
 4. Minimizing budget impact;
 5. Awareness for support staff scheduling.
- E. Postseason Championships.** The League shall conduct postseason championships in the following round-robin sports to determine the automatic qualifier for NCAA

playoffs/Liberty League championship. The bracket size of the League championship shall consist of 60 percent of the teams that participate in round-robin competition in each sport, rounded up. For example, in a sport with 10 participating teams, the bracket shall consist of six teams (60 percent). In a sport with 11 participating teams, the bracket shall consist of seven teams (63.6 percent). (6/22)

1. Men's and women's soccer
2. Field hockey
3. Men's and women's basketball
4. Men's and women's lacrosse
5. Baseball
6. Softball
7. Men's and women's tennis
8. Women's volleyball

F. NCAA AQ Replacement Policy. The NCAA permits conferences to declare a replacement team if the recipient of the automatic qualifier (AQ) is unable to participate in the NCAA Championship. The League's AQ replacement team in each sport shall be the highest-seeded team that is able to participate in the NCAA championship. (9/22)

G. Single-Site Championship Competition. The League shall conduct single-site championship competition in the following sports with the designated host-institution responsible for collecting entry fees (where applicable) and covering costs associated with the event. All institutions that sponsor teams may participate in single-site championship competition.

1. Men's and women's cross country
2. Men's and women's golf
3. Men's and women's rowing
4. Men's and women's squash
5. Men's and women's swimming and diving
6. Men's and women's indoor track and field
7. Men's and women's outdoor track and field

H. Entry Fees. Entry fees will not be charged for single-site championships. Exceptions: due to the facility rental costs (i.e., greens fees, court time) necessary for hosting championships in men's and women's golf and men's and women's tennis, an entry fee shall be assessed by the host institution, not to exceed each participating institution's actual expenses for participating in the championship (9/12); in swimming and diving, an entry fee shall be assessed by the host institution to defray the cost of championship operations.

I. Liberty League Tie-Breaking Procedures (5/99; 6/04; 6/11). Unless specified in the sport guidelines of a particular sport, the following tie-breaking formula shall be used to seed teams in a championship or determine the automatic qualifier. Prior to using the formula to determine the automatic qualifier, co-champions would be declared.

1. Head-to-head results;

2. Record vs. conference opponents in descending order;
3. Head-to-head results in non-league competition (6/11);
4. Winning percentage vs. common opponents in non-conference play;
5. Winning percentage vs. all opponents with an end-of-season record of .500 or above;
6. Winning percentage vs. all opponents with an end-of-season record of below .500, and
7. Coin flip.

J. Clarifications on Tie-Breaking Procedures. (6/04)

1. The tie-breaking procedures shall be applied successively (beginning with head-to-head results) to any and all ties in the standings. Once any tie is broken the procedures shall be re-started for application to any remaining ties.
2. Once a tie for any place is broken using available tie-breakers the teams involved shall be considered to occupy their resulting positions for purposes of applying tie-breaker #2 at other places.
3. In the event of any tie involving three or more teams the tie-breakers shall be applied successively until one or more teams are separated at the top of the group. Ties among any remaining teams or multiple teams separated at the top will be broken by re-applying all tie-breakers starting with head-to-head record in each of the separate groups.
4. In the event of multiple ties that become dependent on each other for tie-breaking criteria under tie-breaker #2, the highest tie shall be broken first by comparing records against all teams involved in the lower tie(s) and continuing through the order if needed. If this fails to break the highest tie, the next-highest tie in order will be broken by comparing records against all teams involved in the higher tie, again continuing past the higher tie if necessary. If further criteria (beyond tie-breaker #2) are needed, they shall be applied to the highest remaining tie first. Once any tie is broken all procedures are re-started on any remaining ties.

XII. Student-Athlete Advisory Committee.

The mission statement and constitution of the Liberty League’s Student-Athlete Advisory Committee are attached to the Policies and Procedures as **Attachment A**.

TABLE 1

LIBERTY LEAGUE EXECUTIVE COMMITTEE ROTATION

	24-26	26-28	28-30	30-32	32-34	34-36	36-38	38-40	40-42	42-44	44-46
Exec. Comm.											
Elect	STL	UNI	VAS	BRD	CLK	HWS	ITH	RPI	RIT	SKD	STL
President	SKD	STL	UNI	VAS	BRD	CLK	HWS	ITH	RPI	RIT	SKD
Past	RIT	SKD	STL	UNI	VAS	BRD	CLK	HWS	ITH	RPI	RIT

ASSUMES STANDING TREASURER = ROCHESTER

Updated: 8/1/2025

TABLE 2

Liberty League Sports Sponsorship - 2024-25

FALL CHAMPIONSHIPS

Cross-Country (M)	BRD	CLK	HWS	ITH	RPI		RIT	SLU		UNI	VAS
Cross-Country (W)	BRD	CLK	HWS	ITH	RPI		RIT	SLU		UNI	VAS
Field Hockey			HWS	ITH	RPI	ROC		SLU	SKD	UNI	VAS
Football ¹			HWS	ITH	RPI	ROC		SLU		UNI	
Soccer (M)	BRD	CLK	HWS	ITH	RPI		RIT	SLU	SKD	UNI	VAS
Soccer (W)	BRD	CLK	HWS	ITH	RPI		RIT	SLU	SKD	UNI	VAS
Volleyball (W)	BRD	CLK	HWS	ITH			RIT	SLU	SKD	UNI	VAS

WINTER CHAMPIONSHIPS

Basketball (M)	BRD	CLK	HWS	ITH	RPI		RIT	SLU	SKD	UNI	VAS
Basketball (W)	BRD	CLK	HWS	ITH	RPI		RIT	SLU	SKD	UNI	VAS
Ind. Track & Field (M)	BRD			ITH	RPI	ROC	RIT	SLU		UNI	VAS
Ind. Track & Field (W)	BRD			ITH	RPI	ROC	RIT	SLU		UNI	VAS
Squash (M) ²	BRD		HWS			ROC		SLU			VAS
Squash (W) ³	BRD		HWS					SLU			VAS
Swim. & Diving (M)	BRD	CLK	HWS	ITH	RPI		RIT	SLU	SKD	UNI	VAS
Swim. & Diving (W)	BRD	CLK	HWS	ITH	RPI		RIT	SLU	SKD	UNI	VAS

SPRING CHAMPIONSHIPS

Baseball	BRD	CLK	HWS	ITH	RPI	ROC	RIT	SLU	SKD	UNI	VAS
Golf (M) ⁴		CLK	HWS		RPI	ROC		SLU	SKD		
Golf (W) ⁵			HWS	ITH				SLU		UNI	VAS
Lacrosse (M)		CLK		ITH	RPI		RIT	SLU	SKD	UNI	VAS
Lacrosse (W)	BRD	CLK	HWS	ITH	RPI	ROC	RIT	SLU	SKD	UNI	VAS
Out. Track & Field (M)	BRD			ITH	RPI	ROC	RIT	SLU		UNI	VAS
Out. Track & Field (W)	BRD			ITH	RPI	ROC	RIT	SLU		UNI	VAS
Softball		CLK		ITH	RPI	ROC	RIT	SLU	SKD	UNI	
Rowing (M)				ITH			RIT	SLU	SKD	UNI	
Rowing (W) ⁶			HWS	ITH		ROC	RIT	SLU	SKD	UNI	
Tennis (M)	BRD		HWS	ITH	RPI		RIT	SLU	SKD	UNI	VAS
Tennis (W)	BRD		HWS	ITH	RPI		RIT	SLU	SKD	UNI	VAS

- 1 **FOOTBALL:** Buffalo State and Hilbert are associate members.
- 2 **MEN'S SQUASH:** Denison and Haverford are associate members.
- 3 **WOMEN'S SQUASH:** Denison and Haverford are associate members.
- 4 **MEN'S GOLF:** NYU is an associate member.
- 5 **WOMEN'S GOLF:** NYU and Wellesley are associate members.
- 6 **WOMEN'S ROWING:** St. John Fisher is an associate member.

Updated: 7/1/2024

Liberty League Sport Report Template

Name of Sport
Name of Liaison
Date

I. Meeting/Call Information: include date, list participants

II. Championship Results from current year

III. Discussion Items

IV. Action Items: to be voted upon by the Athletic Administrators

- A. Include the vote count for each item
- B. Include the effective date for each proposal
- C. Include the rationale for any changes
- D. Include any budget implications
- E. Include any scheduling ramifications
- F. Include any impact on missed class time
- G. Include any potential impact on other programs
- H. Include official language to be inserted into sport guidelines/bylaws

V. Timeline: fall and winter sports reports should be completed by no later than April 1. All reports should be sent to the Commissioner by May 15. These should be circulated to all administrators along with the meeting agenda.

Liaison report back to Sport Group: include voting results and rationale for decisions

ATTACHMENT A

**Liberty League
Student-Athlete Advisory Committee**

Constitution & Bylaws

Article I – Name

The name of this organization shall be the Liberty League Student-Athlete Advisory Committee, hereinafter referred to as the Liberty League SAAC.

Article II – Mission Statement

The mission of the Liberty League SAAC is to:

- A. Promote all interests of the Liberty League through full representation from participating institutions.
- B. Enhance the total student-athlete experience by promoting opportunity, protecting student-athlete welfare, and fostering a positive image of all student-athletes in the Liberty League both athletically and from a community outreach orientation.
- C. Facilitate open communication between all student-athletes, academic communities, coaches, and administrators within the Liberty League.
- D. Promote sportsmanship, leadership, and academic achievement among Liberty League student-athletes.
- E. Provide the student-athletes with a “voice” within the Liberty League.
- F. Report to the NCAA National SAAC on all noteworthy concerns, questions, and suggestions.
- G. Unite the Liberty League by means of cohesion rather than competition.

Article III – Membership of the SAAC

The Liberty League SAAC shall consist of up to two (2) representatives from each full-member institution, hereinafter referred to as the Representatives, and the President of the Liberty League SAAC. Each member institution must also elect an alternate conference SAAC representative who may sit in for a regular delegate at conference meetings if necessary. The elected alternate may not compete in the same sport season as either of the full-time representatives.

Member institutions should elect representatives to the Liberty League SAAC that will best represent the needs of their institution, as well as work with other representatives to further the goals of the Liberty League SAAC.

Section 1

Leadership of the Liberty League SAAC will consist of three (3) executive officers. All officers and representatives of the SAAC shall serve until their successors have been duly elected.

Section 2

The current representative and that representative's respective athletic director shall decide upon representatives for the next term. All undergraduate and graduate student-athletes at participating Liberty League institutions are eligible to be elected members of the Liberty League SAAC.

Article IV – Officers

Section 1

Part i

The officers of the SAAC in order of presiding officer shall be President, Vice-President, and Secretary. They shall be elected in accordance with the provisions set forth within this Constitution. The officers will take office each May following the spring vote. No person may hold more than one office at a time. The officers of the Liberty League SAAC shall compose the Executive Board.

Part ii

The Executive Board shall have the power to veto. The executive board needs two-thirds (2/3) vote in order to veto any actions of the SAAC. The representatives of the SAAC may override the veto by a two-thirds (2/3) vote.

Section 2

The duties and responsibilities of the officers shall be those provided in this Constitution.

Section 3 – Officers

Part i – President

The President shall have served on the SAAC at his/her institution for at least one (1) full academic year. The President Elect shall be no higher than a junior at the time of appointment. If a junior when elected, then he/she must graduate during the following spring semester. Only seniors who plan to pursue graduate level studies with a remaining year of athletic eligibility will be considered. The duties of the President are as follows:

- A. Execute the provision of the constitution in an unbiased manner.
- B. Work with the Conference Commissioner and Liberty League SAAC Advisor to prepare the agenda for meetings and distribute to the membership in advance.
- C. Oversee the Executive Board.
- D. Vote upon legislation only in case of a tie.
- E. Serve as spokesperson for Liberty League SAAC to the member institutions.
- F. Work closely with the National SAAC Representative to ensure the conference is knowledgeable of national SAAC and NCAA issues.

Part ii – Vice-President

The Vice-President shall have served on the SAAC at his/her institution for at least one (1) full academic year. The Vice-President Elect shall be no higher than a junior at the time of appointment. If a junior when elected, then he/she must graduate during the following spring semester. Only seniors who plan to pursue graduate level studies with a remaining year of athletic eligibility will be considered. The duties of the Vice-President are as follows:

- A. Act in accordance with those directives of the President and the Liberty League SAAC.
- B. Fulfill the President's duties in the case of an absence.
- C. Oversee subcommittees as appropriate.
- D. Serve as the liaison to the Liberty League Director of Communications in getting Liberty League SAAC information on the Liberty League website in consultation with the Liberty League SAAC Advisor.

Part iii – Secretary

The secretary shall have served on the SAAC at least one half (1/2) of an academic year or the equivalent of one semester. The Secretary elected shall be no higher than a junior at the time of appointment. If a junior when elected, then he/she must graduate during the following spring semester. Only seniors who plan to pursue graduate level studies with a remaining year of athletic eligibility will be considered. The duties of the Secretary are as follows:

- A. Maintain accurate minutes and attendance records of the SAAC.

Article V – Term of Office

A Liberty League student-athlete may serve as a Liberty League SAAC Representative for no more than four cumulative years; however, the student-athlete must be participating in his or her respective sport for the duration of their appointment as a Liberty League SAAC Representative.

If at any point a Liberty League SAAC representative ceases participation in his/her respective sport, a replacement representative shall be named using the same guidelines outlined in Article III, Section 2 of this constitution.

Article VI – Voting

Section 1

A vote will only be effective if taken at a meeting where a quorum has met. A quorum is defined as two-thirds (2/3) of the representatives and 2 Executive Board members. If a quorum has not met, the vote shall be tabled until one can be established.

Section 2

All representatives and Executive Board members must be notified of a vote before the next meeting. Absentee ballots will count towards a quorum.

Section 3

The Secretary of the Liberty League SAAC shall keep track of all approved legislation.

Section 4

Each institution will have a total of one vote. The Liberty League SAAC President is a non-voting member; however, in the event of a hung vote, the President has one vote in order to break the tie.

Article VII – Meetings

Meetings will be scheduled by the Liberty League SAAC President at least once every semester during the academic calendar year. The President will notify all Representatives of the scheduled meeting at least three weeks in advance.

Each Liberty League member institution must be represented at each meeting. If a current representative is unable to attend they are required to send an alternate. More than one non-sports or school-related absence will result in the request for a permanent replacement.

Article VIII – Advisors

The Liberty League SAAC shall have at least one liaison from the Liberty League Athletic Council and a liaison from the Liberty League Office. These advisors will be responsible for providing insight and support for the organization. More specifically, the advisors will aid in facilitating communication

between the Liberty League SAAC and institutional administrations. These advisors shall attend meetings in a nonvoting capacity.

Article IX – Constitutional Review

Section 1

Amendments to this constitution may be proposed at any duly authorized meeting of the Liberty League SAAC; provided, however that the session is not the result of a special notice to consider another specific subject.

Section 2

An amendment shall be considered proposed when submitted in typed or printed form in a manner that conforms to the form of this constitution and is signed by not less than five (5) members of Liberty League SAAC.

Section 3

An amendment shall have been deemed ratified and thus annexed to the Constitution when two-thirds (2/3) of the entire Liberty League SAAC concur with the amendments. Not fewer than fourteen (14) days written notice shall be given to each SAAC member. Copies shall be made available to all that may desire them, and placed wherever else deemed desirable.

Section 4

Amendments shall become effective immediately following a vote where two-thirds (2/3) of the entire SAAC concur with the amendment
